

WILBRAHAM HOUSING AUTHORITY
BOARD MEETING
JULY 14, 2015, 7:00 PM
MILES MORGAN DEVELOPMENT
12 MILES MORGAN COURT

A. **Notice to Town Clerk**

A notice of the July 14, 2015 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on July 9, 2015 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

June 9, 2015 minutes (enc., vote)

D. **Executive Director's Report**

1. All of the Capital Improvement projects have been completed.
2. The Administrative Assistant gave her notice and her last day was on July 2nd. I am currently in the process of hiring a new assistant.
3. The Family Handbook has been updated.
4. Close office July 20th, 2015

E. **Unfinished Business**

1. Discuss the gym and old school building.

F. **New Business**

1. Vote on the Final 5% payment to AboveBoard Contracting for the roof at 73/75 Old Boston Road. (enc., vote)
2. Vote on the Final 5% payment to B-G Mechanical Services, Inc. for the heating valves at the Pines. (enc., vote)
3. Vote on the Final 5% payment to Pavilion Floors for the carpet at the Pines. (enc., vote)
4. Hiring new Administrative Assistant and office coverage. (at meeting)
5. New Executive Directors Salary Schedule (emailed, vote)

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports dated June 30, 2015 (enc., vote)
2. Invoices and Checks (vote)
3. Communications
 - Decision of the Board of Appeals

H. **Close Regular Meeting**

NEXT MEETING; 7:00 P.M. AUGUST 18, 2015
88 STONY HILL ROAD, THE PINES